



October 22nd & 23rd 2009
10am – 3pm
Bermuda College

Welcome to Careers 2009

This year's career fair will be held at the Bermuda College campus with over 80 exhibitors profiling career opportunities for Bermuda's youth. In order to accommodate a variety of exhibiting organizations and companies ranging from the Healthcare and Banking industries to the Construction and Trade sector, we have set aside the Gymnasium and Student Centre as well as a large tent on the playing field. In addition, the Technical Centre is available for a variety of technical offerings.

Objectives

This year we will continue to encourage a more thoughtful interaction between the Exhibitors and the Students. Therefore we are strongly discouraging give away items and are changing the criteria for students to be eligible for the draw. We would like to compliment many of the exhibitors who did a spectacular job last year.

Scheduling of Students is continuously under review with the Public Transportation Board in an effort to spread out school visits more evenly over the day. Last year we saw improvements to the schedule.

Internet Access

A wireless Internet access system is installed for the Careers 2009 show. If you have a laptop with an installed wireless card you may access the Internet in the Student Centre, the Gymnasium and under the tent on the playing field. Should you be using a PC, you will require a wireless adapter. Wireless is not available in the Technical Centre. No landlines are provided for Internet connections.

Telephone Communications

With the extensive use of cellular phones in Bermuda and the availability of wireless Internet access, it has been decided that no landline phone service would be provided.

Move In / Move Out

Location	Move –In	Move-Out
Gymnasium	October 21 st :12pm- 6 pm	October 23 rd : 4 pm -10 pm
Student Center	October 22 nd :7 am- 9am	October 23 rd : 4 pm - 10 pm
Field Pavilion Tent	October 21 st :12pm - 5pm October 22 nd : 7am -9am	October 23 rd : 3:30 pm -5 pm October 24 th : 7 am – 12pm
Tech Center	October 21 st : 12pm -5pm	October 23 rd : 4 pm – 7 pm

Exhibitor Information Desk & Check In

The Exhibitor Information Desk will be open from 10am – 6pm on October 21st for all enquiries.

Exhibitor Access

Exhibitors may access the show rooms as outlined above. Access to the Gymnasium and Student Centre is from College Road. For the Technical Centre, please use College Rise and for the tent on the playing field use College Crescent.

Exhibitor Parking

Exhibitors may park their vehicles on the north side of the playing field off College Crescent. Please make sure you display your exhibitor-parking pass.

Security

24-hour security will be provided starting at 6 pm on Wednesday, October 21st, 2009 ending on Saturday, October 24th, 2009 at 7 am.

Payments

All checks are to be made payable to:

The ACE Foundation
Attn: Erin Field
17 Woodbourne Avenue
Hamilton, HM 08

Booth Description and Inclusions

Each booth is 8' x 10' with rear drape at 10' and side drapes at 3'. You will also be supplied with (1) 6' table skirted with (2) chairs. If you do not require a table and chairs, please let us know in advance, as there is limited storage space on the premises for excess equipment. An exhibitor sign will be clearly hung on the rear drape of each booth.

Additionally, you may select to have an electrical power source (110V/15A) with an installation cost of \$20 per booth.

Booth Assignments

Careers 2009 will endeavor to keep like exhibitors together and will assign booths accordingly. Each booth will be clearly marked with the exhibitor name and booth number. Once assigned, you may not change locations or assignment.

You may place your exhibits and supporting materials anywhere within your assigned booth area. Please refrain from encroaching into the isles as this will hinder public traffic.

Exhibitors Lounge

This year we have again established an Exhibitors Lounge that will be adjacent to the Gymnasium and will have Barritt's sponsored drinks available to vendors, and lunch at 12noon until 2:30 pm - please note that there will be no refreshment other than cold drinks after that time.

Food & Beverage

The cafeteria will be open to the general public through the duration of the show where you may purchase snacks, meals and beverages. In addition there will be a food vendor located by the Field Pavilion offering finger foods such as pizzas and subs as well as soft drinks.

Should you have any questions or need additional information, please contact:

Emily Boden - # 236-9469 or emily.boden@eventsolutions.bm